

**Cold Spring Harbor Central School District**  
**CENTRAL PARENT COUNCIL (CPC)**  
**SELF-NOMINATION FORM FOR CPC Executive Board**  
**2024-2025 SCHOOL YEAR**

We are in the process of putting together our Central Parent Council (CPC) for the **2024-2025** school year. The purpose of the Council is to coordinate and facilitate communication between the district’s various parent organizations with the administration and parent community at large. The CPC holds regular monthly meetings at which information is shared, selected topics are considered in depth, and issues are identified for possible consideration by the administration.

The CPC Board is comprised of 4 executive board members—Chair, Vice-Chair, Secretary, and Treasurer. Each represents their child's respective school within the district. Board members function on an annual rotation schedule. CPC executive board members meet regularly twice per month during the academic year, with the exceptions of December and June.

- The monthly pre-CPC meeting is attended by the CPC board members, the superintendent, and other members of the central administration. This meeting is held to discuss ideas for future CPC meeting topics, and to communicate district parent concerns.
- The monthly CPC meetings are open to the entire parent community. Each school in our district is represented by their parent group presidents and representatives. The meeting is attended by our district administration and, often, members of the Board of Education. Each school and parent organization reports on happenings at their respective schools. CPC welcomes all parent input and comments during the “new business” portion of the meeting. It is a chance to brainstorm issues and problems with the group that directly relates to our children and our school district as a whole. All of our meetings are open to the public and meeting dates are listed on the school calendar.
- Other responsibilities of the CPC executive board include attending BOE meetings, marking NYS School Board Appreciation Week in October with a tribute to the BOE, organizing and moderating the

Meet the BOE Candidates Night in the spring, hosting the District Staff Appreciation Luncheon in May or early June, and participating in the yearly calendar-setting meeting.

If you are able to commit to serving on the CPC executive board, please complete the form below. Preference will be given to candidates who have experience volunteering for the district in other capacities, who have familiarity with CPC meetings, and who have demonstrated a collaborative approach to working on a team.

1) Name, email, and phone #:

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2) Please indicate with a check next to any school(s) that you'll be able to represent (Note: your child must attend the school you represent as of Sept. 2024)

\_\_\_\_\_ Goosehill Primary School (1 representative needed)

\_\_\_\_\_ Lloyd Harbor School (1 representative needed)

\_\_\_\_\_ West Side School (1 representative needed)

\_\_\_\_\_ Cold Spring Harbor Jr/Sr High School (1 representative needed)

3) Please indicate the grade your child(ren) will enter in the fall of 2024: \_\_\_\_\_

4) Please indicate current/previous experience volunteering or participating in district activities:

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If you have any questions about the CPC, please reach out to our current board, attend our meetings, or ask current PTG heads.

Please return this form via email to CPC Chair, Tara Belfi ([tarabelfi@gmail.com](mailto:tarabelfi@gmail.com)) **no later than Friday, May 10, 2024.**